



KEMP COUNSELING AND CONSULTING SERVICES

Shawna Kemp, M.S.W., L.C.S.W.

Licensed Psychotherapist

ADOPTION HOME STUDY CHECK LIST

Name: _____

Address: _____

Telephone: _____

1. Application
2. Home Study Contract
3. Criminal Background Check and FDLE Fingerprinting Forms
4. Sexual Offender Registry Consent and Results
5. Child Abuse and Neglect Consent and Results
6. Discipline Recommendation and Policy
7. HIPPA Form
8. Self Study (one per each prospective parent, if applicable)
9. Employment Verification- (one for each prospective parent, if applicable)
10. 3 Reference Letters
11. Medical Reports/ TB and HIV Results
12. Financial Form
13. Gun Safety Statement
14. Swimming Pool Safety Statement
15. Infant Child CPR Training

Please attach copies of the following documents:

- Drivers License or government issued photo ID for each prospective parent
- Car Insurance Policy/ Card
- Social Security Cards for each household member
- Birth Certificates for each household member
- Marriage Certificate/ Divorce Decree/ Death Certificate/ Adoption Decree for all adopted children in the household
- Most recent Federal Tax Return (Form 1040 pages 1 & 2)
- Health Insurance Verification (front and back)
- Pediatrician Report AND Immunization Verification of children already in home (if applicable)
- Pet Vaccinations (required for each pet)