



***KEMP COUNSELING AND CONSULTING SERVICES***

***Northeast Florida Adoption Support  
Dr. Shawna Kemp Haley, Ed.D, LCSW  
Carissa Heck, MSW, LCSW***

**REFERENCE LETTER**

**Topics to Address**

Dear Sir or Madam,

In reference to \_\_\_\_\_, who is/are in the process of an adoption home study evaluation, please answer the following questions to the best of your knowledge. You may type in a separate letter and mail to the address below. Thank you.

- 1) How long have you known them and in what capacity?
- 2) Have you observed them around children and under what circumstance?
- 3) How are they with children?
- 4) Do you believe they can easily handle the problems that could arise with a child in their home?
- 5) Have they discussed their parenting plans with you? Do you think they have given much thought to these plans? How do you feel about their plans?
- 6) How do you think a child will be accepted in this family and community?
- 7) Do you believe they manage their money responsibly?
- 8) How would you rate their homemaking and property upkeep?
- 9) Do you have any concerns about their ability to parent a child?
- 10) Would you leave your child(ren) with them? Why or why not?

Please print:

Name: \_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Please submit your letter to:

Dr. Shawna Kemp-Haley, EdD, LCSW  
P.O. Box 8904  
Jacksonville, FL 32239  
(904) 412-3484  
kempcounseling@yahoo.com

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2220 County Road 210 West  
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If you have any questions, please contact me at the above number. Thank you for your assistance.